

**Project Management in Public Health**  
(A Structured Professional Training)  
**Organized by: ARK Centre for Professional Learning (ARK CPL)**  
**Venue: ARK Foundation, Gulshan-2, Dhaka**  
**Date: 15-16 May, 2026**

## **Introduction**

Public health projects often appear well designed at the proposal stage but face significant challenges during implementation. Issues in planning, budgeting, team coordination, monitoring, and stakeholder management can delay progress and weaken impact.

This 16-hour long professional training is designed to equip participants with practical project management skills required to successfully plan, implement, and monitor public health programmes and research initiatives.

The course is tailored for early to mid-level professionals working in research, NGOs, development programmes, and healthcare settings.

## **Learning Objectives**

By the end of this course, participants will be able to:

- Translate public health ideas into structured, results-oriented project plans
- Develop simplified logframes and operational work plans
- Create basic Gantt charts for project scheduling
- Understand and track project budgets effectively
- Identify and mitigate project risks using practical tools
- Strengthen monitoring and donor reporting practices
- Manage teams and stakeholders in complex implementation environments
- Make informed decisions when addressing project challenges

## **Course Structure & Content**

The training is conducted over **two days (9:30 AM - 5:30 PM)** and combines structured instruction with practical exercises and case discussions.

## **Key topics covered include:**

- Public health project lifecycle and governance
- Translating project ideas into results frameworks and logframes
- Work Breakdown Structure (WBS) and operational planning
- Developing basic project schedules using Gantt charts
- Understanding project budgets and resource allocation
- Identifying and managing project risks using risk matrices
- Managing field teams and supervision challenges
- Monitoring project progress and adaptive management
- Writing effective donor reports and managing stakeholders

Participants will also receive a **Project Management Toolkit** containing practical templates such as logframe structures, planning formats, and monitoring tools that can be directly applied in their professional work.

## Target Participants

This course is designed specifically for professionals working in public health, research, and development programmes rather than corporate project management environments.

Ideal participants include:

- Project Officers, Coordinators, and Research Associates
- Programme staff working in NGOs or development organisations
- Public health professionals managing research or implementation projects
- Early- to mid-career professionals (1–7 years of experience)
- Individuals transitioning into project leadership roles

## Training Details

- **Dates:** 15-16 May 2026 (Friday-Saturday)
- **Duration:** 16 hours | 9:30 AM - 5:30 PM
- **Format:** In-person interactive training
- **Batch Size:** Limited to 15 participants to ensure quality interaction and discussion

## Fees & Registration

- **Course Fee:** BDT 6,000 (Includes training materials, lunch, refreshments, and certificate).
- **Certification:** Participants will be awarded a certificate from **ARK CPL** upon 100% attendance and successful completion of the course.
- **How to Apply:** Click the [registration link](#) and fill in the Google Form to submit your application.
- **Deadline:** Please complete your registration by 30<sup>th</sup> April 2026.

## Selection and Admission Procedure

Participants will be selected based on the relevance of their professional background and on a first-come, first-served basis. Shortlisted applicants will be notified via email, SMS, or telephone.

Selected participants will be required to confirm their seat by completing the course fee payment within the specified timeframe.

**For further queries relating to the course, please contact:**

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